



**FINANCE COMMITTEE**  
**Minutes – September 10, 2020**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 5:00 P.M. on Thursday, September 10, 2020, via teleconference.

**Committee Members Present.** Supervisors Mawhinney, Aegerter, Fox, Purviance and Davis.

**Committee Members Excused:** None.

**Staff Members Present.** Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Richard Greenlee, Corporation Counsel; Jim Sandvig, IT Director; Terri Carlson, Risk Manager; Lisa Tollefson, County Clerk; Jodi Millis, Purchasing Manager; Michelle Roettger, County Treasurer; Brent Sutherland, Facilities Management Director; Bridget Laurent, Deputy Corporation Counsel; Kate Luster, Human Services Director; Commander Jude Maurer, Sheriff's Office; Sandy Disrud, Register of Deeds.

**Others Present:** Andrea Jansen and Casandra Chase, Baker Tilly; Dave Godek, City of Janesville Clerk Treasurer.

**Approval of Agenda.** Supervisor Davis moved approval of the agenda, second by Supervisor Fox. ADOPTED.

**Approval of Minutes – August 13, 2020.** Supervisor Fox moved approval of the minutes of August 13, 2020, second by Supervisor Davis. ADOPTED.

**Review and Comments on the 2019 Certified Audit – Baker Tilly US, LLP.** Andrea Jansen introduced herself and Casandra Chase and they went over the reports. Supervisor Davis asked if the County's bond rating changed. Ms. Oja said it has remained the same for about 20 years.

**Citizen Participation, Communications and Announcements.** None.

**Transfers and Appropriations.** None.

**Review of Payments.** The Committee accepted the reports.

**Review of Payments Over \$10,000.** The Committee accepted the reports

**Committee Review and Approval of Per Meeting Allowances.** Ms. Oja said the amount for the allowance is \$9,216.15.

Supervisor Purviance moved approval of the Per Meeting Allowance in the amount of \$9,216.15, second by Supervisor Davis. PASSED on the following vote: YES – Supervisors Aegerter, Davis, and Purviance; NO – Supervisors Fox and Mawhinney.

**Resolutions and Committee Endorsements.**

**Recognizing Timothy Conway for Service to Rock County**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby thank Timothy Conway for his dedication and contributions to the citizens of Rock County; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Timothy Conway with the Rock County Board of Supervisors’ best wishes for his future plans.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Purviance. ADOPTED.

**Amending the 2020 Human Services Department Budget to Accept Supplemental Funding for the Coordinated Services Teams (CST) Initiative**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby authorize the acceptance of the Supplemental Funding for the Coordinated Services Teams Initiative.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2020 be amended as follows:

...”

Supervisor Purviance moved approval of the above resolution, second by Supervisor Aegerter. ADOPTED.

**Authorizing Contract for Benefit Consulting Services with M3 Insurance**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2020, hereby award the contract to M3 Insurance for Benefit Consulting Services effective January 1, 2021, with the contract continuing until such time by agreement as terminated by one or both of the parties.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Purviance. ADOPTED.

**Awarding Contract for Installation of Bi-Polar Ionization Units in the Air Handling Systems at Various County Facilities and Amending the 2020 Facilities Management Capital Budget**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 that a contract be awarded to Johnson Controls Inc. of Madison, Wisconsin, to supply and install Bi-Polar Ionization units at the Rock County facilities as follows: Jail, Youth Services Center, 911 Communications Center, Rock Haven Nursing Home, and the equipment for the 1717 Center Avenue building in the amount of \$522,862.

**BE IT FURTHER RESOLVED**, a contingency fund of \$52,286 be established to cover any unforeseeable issues that arise.

**BE IT FURTHER RESOLVED**, that the Facilities Management 2020 budget be amended as follows:

...”

Supervisor Fox moved approval of the above resolution, second by Supervisor Davis. ADOPTED.

**Authorizing Acceptance of 2020 Body-Worn Camera Policy and Implementation Program Grant and Amending the 2020 Budget if Awarded**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020, does hereby authorize the acceptance of a Body-Worn Camera Policy and Implementation Program grant.

**BE IT FURTHER RESOLVED**, that only if the grant is awarded, the 2020 Sheriff’s Office budget be amended as follows:

...”

Supervisor Davis moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

**Authorizing Purchase of County Staff Laptops**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2020

authorize the purchase agreement with CDW-G, Inc. for an amount not to exceed \$494,530.11 for the purchase of 369 laptops and associated components, and amend the 2020 budget as follows:

...”

Supervisor Fox moved approval of the above resolution, second by Supervisor Aegerter.  
ADOPTED.

**Amending the 2020 County Clerk Budget to Accept WEC Election Security Grant**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby amend the 2020 County Clerk budget as follows:

...”

Supervisor Purviance moved approval of the above resolution, second by Supervisor Fox.  
ADOPTED.

**Amending the 2020 County Clerk Budget to Purchase Election Equipment**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby amend the 2020 County Clerk budget as follows to purchase a DS450 scanner:

...

**BE IT FURTHER RESOLVED** that a Purchase Order be issued to ES & S Election System Software for the purchase of a DS450 High Speed Tabulator-Scanner in the amount of \$61,450.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Davis.

Ms. Tollefson and Mr. Godek explained this tabulator/scanner is able to process 72 ballots per minute while the current machine processes 7 ballots per minute. Ms. Tollefson said they are expecting over 50,000 ballots to process for the November election. Mr. Godek said, as of today, there are over 11,900 absentee ballot requests for the City of Janesville and we are still 6 weeks out.

ADOPTED.

**Update, Discussion and Possible Action.**

**Update on Charley Bluff Property** Ms. Roettger said the search has come back, Ms. Kleinheinz is working on the paperwork for Corporation Counsel. Ms. Laurent said the notice will need to be in the paper, after which the owner has 30 days. Ms. Roettger said this will take, at least, 45 days.

**Adjournment.** Supervisor Purviance moved adjournment at 5:33 P.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**